

OTE 86-5022

13 May 1986

MEMORANDUM FOR: Chief, Real Estate and Construction Division,
Office of Logistics

FROM: [REDACTED]
Director of Training and Education

SUBJECT: Renovation of Studio Area, [REDACTED]
[REDACTED]

REFERENCE: Executive Director Memorandum, dated March 1986, "Repairs
and Renovations"

1. The Office of Training and Education (OTE) requests an exception to the Executive Director moratorium on renovations to complete the "studio" area [REDACTED] This area will be used primarily for the physical training portion of the "Personal Security Course." The demand for this training is one of this Office's top priorities, but to do it adequately requires certain physical modifications to the area.

2. The majority of these renovations are required to ensure the physical safety of the students (see attached Safety Division recommendations). A couple are needed to ensure the proper level of expertise.

- Flush mount the light fixtures.
- Cover the radiators with a padded material to eliminate danger to students during physical exercise.
- Pad the outermost supports of the center staircase and mark the entire staircase with yellow and black tape.
- Pad the sewerpipe in the corner of the room.
- Carpet the entire wood floor with padding (thickness should ensure safety in case of falls).
- Install ceiling support fixtures/braces for the attachment of two 100 - 150 lb. body bags in the northwest area of the studio.
(Contact officer will provide vendor with exact location.)
- Install mirrors on two walls on back side of Rooms 1320 and 1321.

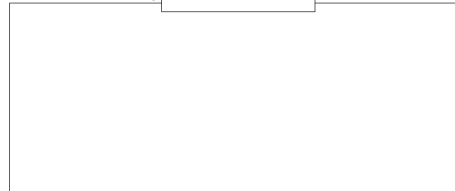
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SUBJECT: Renovation of Studio Area, [REDACTED]

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3. OTE will provide the funding to complete the project. Renovations are required by mid-June, the projected date of occupancy. For additional information, please call Chief, Logistics Branch/OTE, [REDACTED]



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C/LOGS/OTE (13May86)

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MEMORANDUM FOR: C/ADMINISTRATION DIVISION, OTE

STAT FROM:
Chief, Safety Division,
Office of Medical Services

STAT SUBJECT: Safety Inspection

STAT 1. At the request of the Administration Division, OTE, a safety inspection of was conducted by the Chief, Operations Branch, Safety Division, on 23 April 1986, to determine safety requirements for this room during the conduct of the "Personnel Protection Course" conducted by OTE. The following recommendations are to correct the deficiencies noted:

A. Flush mount the light fixtures which are suspended from the ceiling. This will eliminate any potentially dangerous situations caused by breaking fluorescent tubes.

B. Cover the radiators in the room with a padded material in such a way so as to eliminate any possible danger to students from falling or striking any part of their body during the physical activity.

C. Pad the outer most supports of the center staircase and mark the entire staircase with yellow and black tape as an area not to be infringed upon by the students.

D. Cover the sewer pipe in the corner of the room with padding during the physical training portion of the course.

E. The current wood floor is inappropriate for the training activity which is scheduled for this area. One of the two following proposed padding solutions should be selected:

(1) install a carpet with padding at least 1/4" thick.

(2) install physical education type pads at least 1/4" thick and padding throughout the room.

STAT 2. If any additional information is needed, please contact
STAT Chief, Operations Branch/SD.